



Dear Parents/Guardians,

Over the weekend Monroe Career and Technical Institute was notified that two staff members tested positive for COVID-19.

Staff members and students who may have come into close contact with the individuals will be directly contacted by the local health department with instructions to self-quarantine.

School leadership, in conjunction with local public health officials, has decided to close MCTI through September 30<sup>th</sup> in order to protect the health and safety of our staff, students, and their families. During this time period, MCTI will be thoroughly cleaned and disinfected according to CDC guidelines. MCTI will resume in-person instruction on Thursday October 1<sup>st</sup>.

Students are expected to complete all lessons and assignments virtually through their program's learning management system. Student attendance will be recorded daily. Please make sure attendance questions are completed before 2:00 pm every day.

During the school closure, we will provide updates on the school website and will continue to use our communication channels to keep families and staff informed. Please know the health and safety of our students and staff is our utmost priority. If you have any questions or concerns regarding this information, please contact us at 570-629-2001. We thank you for your continued cooperation and support.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Virga'. The signature is written in a cursive, flowing style.

Dennis Virga  
Director